

# Minnesota Association of Secondary School Principals

1667 Snelling Avenue North  
Suite C-100  
St. Paul, MN 55108

## 2018 Winter Conference Exhibit Information

The Minnesota Association of Secondary School Principals (MASSP) is an educational association with over 1,300 active and retired secondary and middle level school administrators who seek to grow professionally and to affect positive change in our schools.

We are inviting your company or organization to participate in the Exhibit Hall at the 2018 MASSP Winter Conference to be held on January 17-19, 2018, at the Doubletree by Hilton Bloomington – Minneapolis South, 7800 Normandale Boulevard, Bloomington, MN 55439 (952-835-7800).

We hope you will consider joining us as an exhibitor. This year we have **41** booths available at a cost of \$390.00. We will take exhibitors on a first come basis. MASSP will furnish the 8'x10' booth with the following: 1-6' draped table, 2-chairs, ID sign, backdrop and sides, overnight security and continuous refreshments. Box lunches will be available for purchase.

Exhibits will be open from 7:30 a.m.- 4:00 p.m. on January 18th. Exhibits can be set-up after 3:00 p.m. on January 17th and tear down of booths after 4:00 p.m. on January 18th.

We will have scheduled speakers on January 18; however, a continental breakfast, extended coffee breaks and the luncheon dessert will be held in the exhibit hall.

Participants will each receive a complete list of exhibitors with contact information and MASSP will also provide each exhibitor with a list of registrants that includes contact information.

If you are interested in participating in our conference, please return the exhibit form and check by **December 11, 2017**, to the MASSP office.

Hubbell/Tyner Convention and Trade Shows will be setting up the displays. They will email you additional information and cost sheets for specialized equipment needs, as required by your exhibit, in late-December.

If you have any questions regarding exhibiting, please contact me at 651-999-7333 or [natalie@massp.org](mailto:natalie@massp.org). Confirmations will follow in late-December.

Sincerely,



Natalie Kenneally  
Project Manager

MINNESOTA ASSOCIATION OF SECONDARY SCHOOL PRINCIPALS

**2018 WINTER CONFERENCE**

Held at the DoubleTree by Hilton Bloomington • 7800 Normandale Blvd • Bloomington, MN 55439

*EXHIBITORS' REGISTRATION FORM*

**FOR ACCURACY - PLEASE PRINT**

**No. of Booths Requested** \_\_\_\_\_

NAME OF COMPANY \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP CODE \_\_\_\_\_

PHONE NUMBER (\_\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_\_) \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

AUTHORIZED SIGNATURE \_\_\_\_\_

**INFORMATION TO BE PRINTED IN PROGRAM**

**check if same as above** \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP CODE \_\_\_\_\_

PHONE NUMBER (\_\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_\_) \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

*PRODUCT DESCRIPTION* (1 to 2 sentences for inclusion in the exhibitor listing)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAMES OF PEOPLE WHO WILL BE EXHIBITING - FOR NAME TAGS

1. \_\_\_\_\_ 5. \_\_\_\_\_

2. \_\_\_\_\_ 6. \_\_\_\_\_

3. \_\_\_\_\_ 7. \_\_\_\_\_

4. \_\_\_\_\_ 8. \_\_\_\_\_

The cost of a booth is \$390.00. A \$200.00 deposit is required with the return of this form by December 11, 2017 (**Booth availability on a first come, first served basis**). The final balance is due by January 2, 2018.

**Please send completed registration form and check made payable to:**

MINNESOTA ASSOCIATION OF SECONDARY SCHOOL PRINCIPALS (MASSP)  
1667 Snelling Avenue North • Suite C-100 • St. Paul • MN • 55108-2131

**\*\*Cancellations after December 11, 2017, there will be a charge of \$200.00.**